

SERC Operating Committee
Operations Planning Working Group
Scope Document





Purpose

The SERC Operating Committee (OC) Operations Planning Working Group (OPWG) ensures that Operation Planning Horizon (typically, 13 months leading up to real-time) information and data is shared and coordinated among SERC members to maintain and improve the reliability of the Bulk Electric System.

Responsibilities and Activities

- Investigate, review, and report on operations related issues assigned to the OPWG by the SERC OC and make recommendations, as appropriate. This includes identifying available committee resources and coordinating information necessary to perform post event analysis after operating events.
- Develop and maintain an annual work plan.
- Serve as Operations Planning point of contact for information sharing, as appropriate.
- Discuss general TOP/EOP topics, as needed.
- Maintain regional criteria, guideline, procedure, and white paper documents as assigned by the OC.
- Maintain the SERC Emergency Contact List.
- Maintain the SERC Regional map.
- Liaise with the other SERC subgroups as directed by the OC, such as the Near Term Working Group and Planning Coordination Subcommittee.
- Report on North American Electric Reliability Corporation (NERC) committees and initiatives as directed by the OC.
- Perform additional duties as directed by the OC.

Representation

Each SERC Region member registered as one or more of the following functions, Transmission Owner, Transmission Operator, or Balancing Authority is entitled to one representative and one alternate on the OPWG. Representatives and alternates cannot be marketing function employees as defined by Federal Energy Regulatory Commission (FERC) regulations and the FERC Standards of Conduct, and must be signatories to the SERC Confidential Information Policy.

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The leadership of the OPWG comprises a chair and vice-chair. The chair of the SERC OC appoints the OPWG chair for a two-year term. The OPWG will elect a vice-chair for a two-year term. The OPWG chair and vice-chair shall each serve a two-year term that commences on November 1 of the appointment year and ends on October 31 of the second year. The vice chair will normally succeed the chair.

All OPWG representatives should be knowledgeable to perform all of the responsibilities and activities as defined in this scope document.

Governance

If a vote is required, each representative (or alternate if the associated representative is not available) shall have one vote. A simple majority of the OPWG representatives present at a scheduled meeting or conference call is needed to approve any motion or vote. The OPWG will also abide by the *Organization and Procedure Manual for SERC Technical Committees*.

Reporting

The OPWG reports to the OC.

Revision History

Revision	Date	Originator	Comments
0	6/27/2018		Original issue

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